

24<sup>th</sup> March 2020, 12:00pm

Dear Building Partner

## **CARTERS BUSINESS UPDATE**

### **COVID-19 LEVEL 3 & 4 RESPONSE**

As your building supplies partner, we want to keep you updated.

Yesterday the NZ Government announced that we have moved to COVID-19 Alert Level 3 and will move to Level 4 within 48 hours.

This means from Wednesday 11:59pm everyone has been instructed to stay at home and all business must close, except for essential services such as supermarkets, pharmacies, clinics and lifeline utilities.

**As this is a Government mandated lockdown, we are writing to advise you that on Wednesday 25<sup>th</sup> March all our branches will be closed from 5:00pm.**

- If you need to come into our branches before this time, we ask that you respect physical distancing and follow the health and safety guidelines as appropriate
- If you've travelled within the last 14 days or are feeling unwell, we ask that you do not come into store

The manufacture of Frames & Trusses will close from Wednesday night. However, our design service of detailing and estimating will continue as normal.

#### **Materials supply for essential services:**

If you carry out building work for essential service provisions, classed by the government as 'Building and construction related to essential services, critical infrastructure, or immediately needed to maintain human health and safety at home/work', we will continue to assist where we can with material supply. Some products may be in limited supply.

Please contact your local CARTERS representative to facilitate this as required.

We are still committed to providing the same levels of service for you and your business as we always have. Thanks for partnering with us as we work through this together. We will communicate with you when we are in a position to re-commence trading.

**Please continue to check the website for details - <https://www.carters.co.nz/business-updates>.**

If you have any questions please don't hesitate in contacting us via [CartersFeedback@carters.co.nz](mailto:CartersFeedback@carters.co.nz).

Regards

**Mike Guy**  
Chief Executive